

Mayor Jonathan F. Mitchell
Chairperson, Ex-Officio
Christopher Cotter
Vice Chairperson
Joshua Amaral
Colleen Dawicki
Joaquim B. Livramento, Jr.
Bruce Oliveira
John A. Oliveira

NEW BEDFORD SCHOOL COMMITTEE
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET NEW BEDFORD, MASSACHUSETTS
TELEPHONE: 508.997.4511



Thomas Anderson
Superintendent of Schools
Secretary, School Committee



FACILITIES MEETING:
Thursday, April 8, 2021 at 5:30 P.M.
Paul Rodrigues Administration Building, Room 224
455 County Street, New Bedford, Massachusetts

This Meeting is being held fully remotely in accordance with the Governor of Massachusetts' March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law G. L. c. 30A, Section 20. Please join the meeting link on the New Bedford Public School website: www.newbedfordschools.org

AGENDA

A. ROLL CALL – CALL TO ORDER

B. APPROVAL OF MINUTES

- January 7, 2021

C. REPORTS

- Covid-19 Readiness
- Small/Medium Project List

D. NEW BUSINESS/

- Rental Reports
 1. Updated Fee Schedule
 2. Facilities Rentals 2021 - Discussion
- Facility Reports
 1. Completed monthly Work Order Reports/Charts

E. ADJOURN

Next Regular Scheduled Meeting:
Thursday, May 6, 2021

In accordance with the Americans with Disabilities Act (ADA), if any accommodations are needed, please contact **Marjorie Fernandes** at **508-997-4511, Ext. 14552** (mifernandes@newbedfordschools.org) or **MassRelay 711**. Requests should be made as soon as possible but at least **48 hours** prior to the scheduled meeting.

FACILITIES MEETING MINUTES ⁱ

New Bedford Public Schools
 Paul Rodrigues Administration Building
 455 County Street, Room 224
 New Bedford, MA 02740

Facilities Subcommittee Meeting
 January 7, 2021
 5:10pm – 6:00pm

Present: Mr. Bruce Oliveira, Mr. Joshua Amaral
 Also in attendance: Mr. Andrew O’Leary, Mr. Al Oliveira

The meeting commenced at 5:10 pm.

The minutes from the November 5, 2020 Facilities Subcommittee Meeting were reviewed. Voted unanimously on a motion by Mr. Bruce Oliveira and seconded by Mr. Amaral to approve the minutes.

Mr. Al Oliveira spoke about the ongoing Covid-19 process that Facilities team are continuing. Personal Protective Equipment (PPE) and disinfecting supplies are continually inventoried, ordered and distributed. The Hayden McFadden Ultraviolet (UV) air purifying pilot program is under assessment. Positive results would allow the district to install UV units at the Carney, Pulaski and Gomes Schools. Mr. Al Oliveira explained that quotes would be forthcoming ahead of this assessment. This work is the result of the recommendation of the Bala reports to add additional HVAC peripheral devices.

Mr. Al Oliveira spoke about Custodial and Maintenance Staffing levels by presenting an updated Custodial and Maintenance Manning chart and a Facilities Flow Chart. The Custodial-manning chart lists staff names, position numbers, work hours and shift. Mr. Al Oliveira spoke about the number of new Custodial positions added and potential new positions within the Facilities Department.

Mr. Al Oliveira supplied an updated a Facilities Flow Chart and Custodial/Maintenance Manning level charts. The manning chart lists staff names, position numbers, work hours and shift. Mr. Al Oliveira spoke about the number of new Custodial positions added and potential new positions within the Facilities Department.

Mr. Al Oliveira referenced the small and medium projects supplied charts and supplied an updated version. The charts lists potential items and projects to be initiated/completed prior to June 30, 2021. Mr. Bruce Oliveira questioned why the Trainer’s Room was left off this chart. The Trainer’s Room is substantially completed and Facilities is currently closing the project out with minor punch list and final budget.

Mr. Al Oliveira reviewed the maintenance work order charts and graphs, pointing out that the Facilities Maintenance staff have closed out 13,778 work orders in 2020.

Mr. Andrew O’Leary mentioned that we still do not rent NBPS buildings to outside groups.

Voted unanimously on a motion by Mr. Bruce Oliveira and seconded by Mr. Amaral to adjourn. The meeting adjourned at 6:00 pm.

Al Oliveira

Al Oliveira
 Director of Facilities

ⁱ The **Open Meeting Law** requires **public** bodies to create and approve **minutes** in a timely manner. A “timely manner” is considered to be within the next three **public** body **meetings** or 30 days from the date of the **meeting**, whichever is later, unless the **public** body can show good cause for further delay

2020-2021 Facilities Rental Report

Renter	Rental Dates	Space	School	Custodial& Space	Payment Made	Bal Due
St Michaels Futebol	Summer dates	Field	Normandin	\$360.00	\$360.00	\$0.00
Maura Strickland	Summer dates	Field	Normandin	\$450.00	\$450.00	\$0.00
Fernandes Masonry	Summer dates	Field	Roosevelt	\$450.00	\$450.00	\$0.00
St Michaels Futebol	Summer dates	Field	Lincoln & Normandin	\$990.00	\$990.00	\$0.00
Southcoast Foot Factory	9/12/2020	Field	Lincoln	\$300.00	\$300.00	\$0.00
Fernandes Masonry	Fall Dates	Field	Roosevelt	\$720.00	\$720.00	\$0.00
Southcoast United Soccer	Fall Dates	Field	RMS, NMS, Lincoln	\$4,605.00	\$4,605.00	\$0.00
Dartmouth Girls Field Hockey	Fall Dates	Field	McCoy Field	\$2,200.00	\$2,200.00	\$0.00
Vipers Soccer	Fall Dates	Field	RMS & Lincoln	\$540.00	\$540.00	\$0.00
St Michaels Futebol	Fall Dates	Field	RMS & Lincoln	\$3,127.50	\$3,127.50	\$0.00
St Michaels Futebol	Fall Dates	Field	McCoy Field	\$3,000.00	\$3,000.00	\$0.00
St Michaels Futebol	Fall Dates	Field	NMS Field	\$315.00	\$315.00	\$0.00
Elections	Various schools			\$1,737.50	\$1,737.50	\$0.00
Michael LaJoie		field	Walsh field	\$1,500.00	\$1,500.00	\$0.00
Bishop Stang High School	Dec2020, Jan Feb	Pool	NBHS	\$3,456.00	\$3,456.00	\$0.00
Fernandes Masonry	3/7/21 & 3/14/21	field	Roosevelt	\$420.00	\$420.00	\$0.00
				\$24,171.00		



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 Fax (508) 992-0983

Overtime

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES

1. Name of Organization Miss Massachusetts' Outstanding Teen
2. Name of Person in Charge Donna Klamkin Tel. No. 508-525-0885
 Address 571 Nichols Street Fall River, MA Zip Code 02720
3. Date(s) facilities are to be used Sunday, May 23, 2021
4. Date(s) Confirmed *Shelley Hebert* Date 1/28/21
Signature of Secretary
5. Facilities Requested Keith Middle School: Keith Middle: Auditorium, Craft Room and Community Room.
- Starting Time 8:30 AM Terminating Time 9:30 PM
6. Type of Activity Scholarship Competition for teen girls ages 13-17
7. Equipment Needed (Tables, chairs, etc.) 4 tables with 2 chairs each in lobby; 2 long tables with 6 chairs in front of stage; access to booth and stage lights and sound. Craft room set up as dressing room with large tables.
8. Approximate Number of People Who Are to Attend From 8:30 - 5:30 - less than 25; from 5:30 to end - approximately 175
9. If the above permission is granted, we hereby agree to comply with the following Rules and Regulations of the New Bedford School Committee:

1. No unlawful or improper use of the facilities is permitted; further, applicant agrees to comply with all federal, state and municipal laws and regulations.
2. **NO SMOKING WILL BE ALLOWED.** Section 37H of the Education Reform Act of 1993 "prohibits the use of any tobacco products within school buildings, school facilities, or school grounds."
3. No alcoholic liquors or beverages shall be brought to or consumed in the building or on the grounds.
4. No food shall be brought to or consumed in the building or on the grounds except in the school cafeterias, for which special permission is necessary.
5. Scenery or other property will not be stored in the auditorium without express consent of school principal.
6. Use of the school's public address system is not included in the use of the building.
7. Additional lighting other than the usual stage lights is not included and can be used if school personnel are hired to operate same.

8. Renters are unable to enter building until scheduled rental time.
9. Use of air conditioning (Plant Engineer is required to operate extra cost) ^{*} if needed
10. Nothing shall be advertised, sold, given, exhibited or displayed on the building without the permission of the School Committee.
11. School authorities shall have free access to all rooms at all times.
12. The applicant agrees to be responsible for the preservation of order and to make restitution for any damage to or loss of school property resulting from the use of the building.
13. The School Committee reserves the right to revoke this application if any of these rules are violated.
14. The applicant agrees to assume responsibility for accidents resulting in physical harm to persons or the property and release the School Committee and its agents from such liability.
15. All renters must provide a copy of their **Certificate of Liability Insurance**.
16. Application for the use of school facilities must be made out at least ONE WEEK before the requested date.
17. Payment for the use of facilities must be made TWO WEEKS before the requested date at the Business Office, Paul Rodrigues Administration Building, 455 County Street, Room 119
18. **Cancellations must be made 2 days before function. In case of cancellation, the Business Office must be notified (508) 997-4511 Ext. 3269. If no notification of such cancellation is given, the minimum custodian's fee must still be paid.**

Signature of Person
to be held responsible



Date of Application 1/28/2021

COVID-19 GUIDELINES FOR THE 2021 COMPETITIONS

SOCIAL DISTANCING & CAPACITY LIMITS

- Ensure >6ft between individuals.
- Reconfigure seating areas to ensure 6 feet distancing between customers not in the same group.
- This may include blocking every other row of seats and staggered seating within rows. Unavailable seating will be taped off.
- The first row of the auditorium will not be used for seating.
- All occupant counts and calculations will include all attendees but may exclude workers and performers. Ticket sales will be limited to **less** than the 375 seats which make up the 50% occupancy rate of the Keith Auditorium (capacity 750).
- Staff/ushers will remain in the theater throughout the show to monitor audience.
- Group sizes will be limited to no more than 4 people per group from the same household.
- Face coverings for all staff and customers will be required, except where unsafe due to medical condition or disability.
- Audience members must wear face coverings while seated throughout the performance unless unsafe due to disability or medical condition.
- Special protocols shall be followed for close contact between live performers:
 1. Contestants will wear face coverings during performances whenever feasible.
 2. Contestants will remain at least 6 feet apart even if wearing masks. Any activity requiring performers to be closer than 6 feet will be as brief as possible.
 3. Direct interaction between contestants and audience before, during, or after the pageant (including backstage and post-performance meet and greets) is not allowed. Audience must exit the auditorium and lobby immediately after the pageant concludes.
 4. Contestants will be spaced 6 feet apart in the dressing room area.
 5. Judges will be spaced a minimum of 3 feet apart during the interviews and onstage competition.
- Auditorium doors will be opened 30 minutes prior to the start of the competition. Ticket holders will maintain 6ft social distancing while waiting for the doors to open, most likely outside the school, weather-permitting.
- Visible signage regarding the need to maintain 6 feet of social distancing will be posted in areas such as outside the auditorium/front door, near the restrooms and at the box office.
- Tickets will be contactless and will be "punched" by an usher prior to entering to discourage handling of the actual ticket. Ticket holder will retain entire ticket.

HYGIENE PROTOCOLS

- Any shared equipment will be disinfected before use by another individual.
- Frequent handwashing, including soap and running water, will be encouraged wherever possible. In addition, alcohol-based hand sanitizers with at least 60% alcohol will be used in the dressing room areas, upon entering and exiting the backstage area, in the judges' areas.
- Alcohol-based hand sanitizers with at least 60% alcohol will be made available at entrances, exits and throughout floor areas for staff, contestants, and audience.
- Sharing equipment and supplies between workers including performers
- Visible signage will be posted throughout the site to remind customers and staff of hygiene and safety protocols.
- Any mutual touching of customer or worker equipment without sanitation between uses will not be allowed.

CLEANING & DISINFECTING

- Frequent cleaning and disinfection of site throughout the day.
- Encourage frequent disinfecting of heavy transit areas and high-touch surfaces (e.g., doorknobs, bathrooms, seats, ticket counters,
- Open windows and doors to increase air flow where possible.
- Disinfect seating areas and any other mutually touched objects immediately after the morning rehearsal. No one will be allowed in theatre seats once the tape/reserved seating signs have been placed.
- At no point should audience members come in contact with objects that others have touched without first being disinfected according to CDC guidelines.

STAFFING & OPERATIONS

- Staff will be provided training on up-to-date safety information and precautions including hygiene and other measures aimed at reducing disease transmission, including:
 - 1) Social distancing, handwashing, proper use of face coverings.
 - 2) Self-screening at home, including temperature and symptom checks.
 - 3) Importance of not coming to event if ill.
- Staff will be screened upon arrival ensuring the following:
 - 1) Individual is not experiencing any symptoms such as fever (100.0 and above) or chills, cough, shortness of breath, sore throat, fatigue, headache, muscle/body aches, runny nose/congestion, new loss of taste or smell, or nausea, vomiting or diarrhea.
 - 2) Individual has not had "close contact" with an individual diagnosed with COVID-19. "Close contact" means living in the same household as a person who has tested positive for COVID-19, caring for a person who has tested positive for COVID-19, being within 6 feet of a person who has tested positive for COVID-19 for 15 minutes or more, or coming in direct contact with secretions (e.g., sharing utensils, being coughed on) from a person who has tested positive for COVID-19.
 - 3) Individual has not been asked to self-isolate or quarantine by their doctor or a local public health official.
 - 4) Individuals who fail to meet the above criteria will be sent home.
 - Maintain a log of staff to support potential contact tracing (name, date, time, contact information)

- Staff who are particularly vulnerable to COVID-19 according to the Centers for Disease Control (e.g., due to age or underlying conditions) are encouraged to stay home.
- Staff members are strongly encouraged to self-identify symptoms or any close contact to a known or suspected COVID-19 case to the pageant officials.
- Staff shall not appear for work or complete a shift if feeling ill.
- All pageant staff will sign a COVID-19 Release Form
- Staff will have their temperature taken upon arrival at the event.

FOOD SERVICE

According to the CDC guidelines, there is currently no evidence to suggest that handling food or eating is associated with directly spreading COVID-19. However, people sharing utensils and congregating around food service areas can pose a risk. Therefore, the following will be in place:

- There will be NO concessions sold the day of the event in the lobby.
- Contestants will provide their own lunch and drinks.
- Individual bottled water will be provided throughout the day for hydration.
- For a pre-show dinner break, contestants and staff will be provided an individual "grab-and-go option" with no sharing of dishes/utensils, etc. A separate area to eat will be designated.
- For the judges dinner break, they will be served an individually plated meal that will be provided by a local restaurant.
- Disposable food service items including utensils and dishes will be used. Food will be handled with disposable gloves.
- Judges' hospitality staff will wash their hands with soap and water after removing their gloves or after directly handling used food service items.
- There will be NO self-serve food or drink options, such as buffets, salad bars, and drink stations.

CONTESTANT GUIDELINES

- All contestants will sign a COVID-19 release form prior to the competition. Contestants under age 18 will have their parent/guardian sign for them.
- All contestants will be screened upon arrival and their temperature will be taken.
- Hand sanitizers and wipes will be placed throughout the contestant backstage areas/dressing rooms/bathrooms and they will be reminded of the importance of their proper use.
- Contestants will be reminded of the importance of social distancing and mask wearing throughout the event.

RELEASE CANDIDATE/TITLEHOLDER

This Release is made the date and year last written by the undersigned (candidate/titleholder) or the undersigned's parent/guardian if undersigned is not at least eighteen (18) years old. This is intended to release all claims that have or may now occur against the Miss America Organization Inc. and its licensees and sublicensees. This also includes the hosting facility.

In addition, the undersigned agrees by being a participant in any competition or any gathering on behalf of the Miss America Organization Inc. (MAO) which includes MAO, affiliates, licensed state and local organizations as well as Miss America's Outstanding Teen (MAOTeen), the undersigned shall assume their own risk of liability against COVID-19 or its mutations and shall indemnify and release any claims against MAO and MAOTeen.

This agreement shall cover the term of February 17, 2020 through and including 31 December 2021.

Dated this _____ date of _____, 202__.

By: Candidate/Titleholder or Parent/guardian, if applicable (signature)

Name: Candidate/Titleholder or Parent/guardian, if applicable (print) Candidate/Titleholder

Contact info:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Miss Massachusetts

Miss Massachusetts'
Outstanding
TEEN

RELEASE MAO-MA/MMAOTEEN STAFF

This Release is made the date and year last written by the undersigned (staff member) or the undersigned's parent/guardian if undersigned is not at least eighteen (18) years old. This is intended to release all claims that have or may now occur against the Miss America Organization Inc. and its licensees and sublicensees. This also includes the hosting facility.

In addition, the undersigned agrees by being a participant in any competition or any gathering on behalf of the Miss America Organization Inc. (MAO) which includes MAO, affiliates, licensed state and local organizations as well as Miss America's Outstanding Teen (MAOTeen), the undersigned shall assume their own risk of liability against COVID-19 or its mutations and shall indemnify and release any claims against MAO and MAOTeen.

This agreement shall cover the term of February 17, 2020 through and including 31 December 2021.

Dated this _____ date of _____, 202__.

By: Staff Member or Parent/guardian, if applicable (signature)

Name: Staff Member or Parent/guardian, if applicable (print) Staff Member Contact info:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

Miss Massachusetts

Miss Massachusetts'
Outstanding
TEEN


NEW BEDFORD PUBLIC SCHOOLS

PAUL RODRIGUES ADMINISTRATION BUILDING
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(508) 997-4511 EXT: 3269
Fax (508) 992-0983

Overtime

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES

1. Name of Organization Kaleidoscope of Dance and Gymnastics
2. Name of Person in Charge Michelle Femino Tel. No. 5082911870
Address 378 Marion RD Wareham Zip Code 02571
3. Date(s) facilities are to be used Fri 6/11 4pm- 10pm Sat. 6/12 8:30 am - 8:00 Sun 6/13 *:30-8:00 pm
4. Date(s) Confirmed *Shelley Hebert* Date 3/25/21
Signature of Secretary
5. Facilities Requested Auditorium, cafeteria, foyer
- Starting Time _____ Terminating Time _____
6. Type of Activity Dance Recital
7. Equipment Needed (Tables, chairs, etc.) Lighting and sound tables in foyer
8. Approximate Number of People Who Are to Attend 500
9. If the above permission is granted, we hereby agree to comply with the following Rules and Regulations of the New Bedford School Committee:

1. No unlawful or improper use of the facilities is permitted; further, applicant agrees to comply with all federal, state and municipal laws and regulations.
2. **NO SMOKING WILL BE ALLOWED.** Section 37H of the Education Reform Act of 1993 "prohibits the use of any tobacco products within school buildings, school facilities, or school grounds."
3. No alcoholic liquors or beverages shall be brought to or consumed in the building or on the grounds.
4. No food shall be brought to or consumed in the building or on the grounds except in the school cafeterias, for which special permission is necessary.
5. Scenery or other property will not be stored in the auditorium without express consent of school principal.
6. Use of the school's public address system is not included in the use of the building.
7. Additional lighting other than the usual stage lights is not included and can be used if school personnel are hired to operate same.

8. Renters are unable to enter building until scheduled rental time.
9. Use of air conditioning (Plant Engineer is required to operate extra cost) _____.
10. Nothing shall be advertised, sold, given, exhibited or displayed on the building without the permission of the School Committee.
11. School authorities shall have free access to all rooms at all times.
12. The applicant agrees to be responsible for the preservation of order and to make restitution for any damage to or loss of school property resulting from the use of the building.
13. The School Committee reserves the right to revoke this application if any of these rules are violated.
14. The applicant agrees to assume responsibility for accidents resulting in physical harm to persons or the property and release the School Committee and its agents from such liability.
15. All renters must provide a copy of their **Certificate of Liability Insurance**.
16. Application for the use of school facilities must be made out at least ONE WEEK before the requested date.
17. Payment for the use of facilities must be made TWO WEEKS before the requested date at the Business Office, Paul Rodrigues Administration Building, 455 County Street, Room 119
18. **Cancellations must be made 2 days before function. In case of cancellation, the Business Office must be notified (508) 997-4511 Ext. 3269. If no notification of such cancellation is given, the minimum custodian's fee must still be paid.**

Signature of Person
to be held responsible

Michelle Femino

Date of Application 3/23/21



Covid Safety Plan for KODG Dance Recital

Please note that we have been successfully running our dance and gymnastics studio since the end of September with no covid outbreaks between our students and staff. We understand that this is an ever evolving situation. This would be our safety plan as of today, but we realize it will need to be revised as we get closer to June.

- **To help keep the numbers low, instead of one large recital with a full auditorium, we will have several shows throughout the day with smaller audiences.**
- **We will create traffic patterns for entrance and exits in an orderly fashion to avoid congestion.**
- **Masks would be mandatory for everyone in the building.**
- **Signage would be at entrance and throughout the building marking appropriate spacing, hand sanitization and mask wearing.**
- **Hand sanitizer stations would be set up at the entrance upon entering the building as well as every entrance to each room.**
- **Tickets will be reserved ahead of time and seats will be assigned with proper spacing at the time of event. (skipping rows and 6 feet apart from another party).**
- **The students waiting in the cafeteria will be socially distanced from one another and all belongings will be placed in baskets for safe keeping.**

We appreciate any further feedback you might have as our goal is to create the safest recital possible for our kids.



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(508) 997-4511 Fax (508) 991-7483

Overtime

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES

1. Name of Organization CHERYL McCORMACK ACADEMY OF DANCE
2. Name of Person in Charge CHERYL McCORMACK Tel. No. 508-998-1218
Address 16 BRIARWOOD DRIVE, NEW BEDFORD, MA Zip Code 02745
3. Date(s) facilities are to be used Wed., 06/02/21, 4:00 to 9:00 p.m. (Rehearsal);
Fri. 06/18/21, 1:00 to 9:00 p.m. (Rehearsal) and Sat, 06/19/21, 11:00 a.m to 6:00 p.m. (Performance)
4. Date(s) Confirmed Shelley Hebert Date 2/5/20
Signature of Clerk
5. Facilities Requested Auditorium/Stage - Wednesday 06-02-2021, Friday 06-18-2021, Saturday 06-19-2021
Cafeteria, Stagecraft room (Fri. 06-18-2021 & Sat. 06-19-2021 only)
Starting Time Various Terminating Time Various
6. Type of Activity CHILDREN'S DANCE RECITAL
7. Equipment Needed (Tables, chairs, etc.) Lighting & Sound Systems, wireless microphones & stands;
two (2) tables backstage, one (1) table in lobby; air conditioning
8. Approximate Number of People Who Are to Attend 300
9. If the above permission is granted, we hereby agree to comply with the following Rules and Regulations of the New Bedford School Committee:
 1. No unlawful or improper use of the facilities is permitted; further, applicant agrees to comply with all federal, state and municipal laws and regulations.
 2. NO SMOKING WILL BE ALLOWED. Section 37H of the Education Reform Act of 1993 "prohibits the use of any tobacco products within school buildings, school facilities, or school grounds."
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 6. Use of the school's public address system is not included in the use of the building.
 7. Additional lighting other than the usual stage lights is not included and can be used if school personnel are hired to operate same.
 8. Air condition and engineer required to operate extra _____

CHERYL McCORMACK ACADEMY OF DANCE COVID-19 SAFETY GUIDELINES

Please be advised that there may be risks with being in the proximity of other people that the Cheryl McCormack Academy of Dance must take precautions to limit the spread of the disease based upon the **MASSACHUSETTS REOPENING: MANDATORY SAFETY STANDARDS FOR WORKPLACES.**

The health and safety of everyone - students, families and staff – has, and always will be, our top priority. To ensure this we ask that you please adhere to the following guidelines and policies we have put in place.

PLEASE do not send your child to the studio if they, or any member of your household, are experiencing any of the known signs and symptoms of COVID-19.

STUDIO ACCESS:

- We ask that dancers remain in their cars until it is their time for class.
- All dancers must enter the building through the main studio door.
- Dancers should minimize the amount of personal clothing they bring.
- A staff member will open the door for students to enter five minutes before class begins.
- No one will be allowed to wait for their dancer inside during the class.
- All dancers must exit the building through the dance room.
- The waiting room and bathrooms are closed to the public.
- No student or parent should enter the office area.
- After the students have entered the classroom, parents will be allowed to enter the waiting room to settle accounts. Parents will be informed when they may come in and should exit to their vehicles after concluding their business. Social distancing guidelines must be followed within the building.

SOCIAL DISTANCING:

- Class sizes are limited to no more than twelve (12) dancers and two (2) teachers in the main room. And four (4) students and one (1) teacher in the small room.
- Face coverings or masks must be worn entering and exiting the building, in the waiting room, and when using the bathroom. Once in the dance room, dancers and staff may choose to take their masks off.
- There will be designated areas for dancers to place their belongings.
- All dancers will be given an assigned 6 ft. x 6 ft. square which they must remain in during the class unless otherwise directed by the teacher.

HYGIENE PROTOCOLS:

- Dancers and staff are asked to bring and use their own hand sanitizer upon entering and exiting the dance room as well as in between classes. Sanitizer will also be available in the building.
- Dancers who need to use the restroom during class will use the main restroom.

PLEASE RETAIN THIS SHEET FOR FUTURE REFERENCE

CHERYL McCORMACK ACADEMY OF DANCE COVID-19 SAFETY GUIDELINES

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- No one will be allowed to wait for their dancer inside during the class.
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- The waiting room and bathrooms are closed to the public.
- No student or parent should enter the office area.
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- Dancers who need to use the restroom during class will use the main restroom.

PLEASE RETAIN THIS SHEET FOR FUTURE REFERENCE

COVID-19 SCREENING AND CONSENT FORM

I, (print parent's name) _____, knowingly and willingly consent to have my child participate in programs with the Cheryl McCormack Academy of Dance during the global COVID-19 pandemic.

I understand that the COVID-19 virus has a long incubation period during which those carrying the virus may not show signs and symptoms but still be contagious and it is impossible to easily determine who has COVID-19 with the current limits in testing.

By sending my child to dance, I confirm that my child and members of my household have not in the past 14 days had any of the following symptoms of COVID-19 listed below:

- Fever greater than 100.4 degrees Fahrenheit
- Cough
- Shortness of Breath
- Flu like symptoms including GI upset, fatigue, body aches, or muscle pain
- Chills or repeated shaking with chills
- Sore Throat
- Headache
- Sudden loss of taste or smell

By sending my child to dance I confirm, to the best of my knowledge, that they have not been exposed to a person under investigation for COVID-19 or a person diagnosed with COVID-19, in 14 days prior to any dance class attended.

I understand that certain travel may increase risk of contracting and transmitting the COVID-19 virus. In addition, the CDC recommends quarantine of 14 days. Therefore, I verify that my child, nor anyone in my household, have not traveled outside the United States in the past 14 days to countries that have been affected by COVID-19.

I will hold harmless and indemnify the Cheryl McCormack Academy of Dance, teachers, associates, and employees against any claims, and actions, in exchange for participating in programs with the Cheryl McCormack Academy of Dance during this COVID-19 pandemic.

I make this decision for my child of my own free will relying upon my knowledge and judgement of any injury they may have sustained or possible illness, including the transmission of COVID-19, during participation in programs, and my decision to release has not been affected by any false statements or representations pertaining to those injuries or illnesses.

I understand that this written consent will be in effect for any and all classes and programs during the 2020-2021 time frame, and by sending my child (children) to the Cheryl McCormack Academy of Dance, I am responsible to continue all efforts to maintain a negative response to COVID-19 signs and symptoms. If my child or someone in our family group has displayed any of the symptoms listed above, they may not attend classes or events.

Parent/Guardian Signature: _____

Print Parent/Guardian Name: _____

Child's Name (print): _____

Child's Name (print): _____

Child's Name (print): _____ Date: _____

PLEASE SIGN AND RETURN THIS FORM WHEN YOU COME TO THE FIRST LESSON.



NEW BEDFORD PUBLIC SCHOOLS
 PAUL RODRIGUES ADMINISTRATION BUILDING
 455 COUNTY STREET
 NEW BEDFORD, MASSACHUSETTS 02740-5194
 (508) 997-4511 EXT: 3269
 Fax (508) 992-0983

Overtime

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES

1. Name of Organization Solstice Dance Academy
2. Name of Person in Charge Kimberly Souza Tel. No. 401-465-5529
 Address 528 Stafford Rd. Tiverton RI Zip Code 02878
3. Date(s) facilities are to be used Thursday, June 24th 5-9 pm
Sunday, June 27th 12-3 pm 2021 Dates
4. Date(s) Confirmed Sheelley Hebert Date 8/4/20
Signature of Secretary
5. Facilities Requested Keith Middle School Auditorium
- Starting Time _____ Terminating Time (see above)
6. Type of Activity Dance Recital
7. Equipment Needed (Tables, chairs, etc.) Craft room
8. Approximate Number of People Who Are to Attend 250
9. If the above permission is granted, we hereby agree to comply with the following Rules and Regulations of the New Bedford School Committee:

1. No unlawful or improper use of the facilities is permitted; further, applicant agrees to comply with all federal, state and municipal laws and regulations.
2. **NO SMOKING WILL BE ALLOWED.** Section 37H of the Education Reform Act of 1993 "prohibits the use of any tobacco products within school buildings, school facilities, or school grounds."
3. No alcoholic liquors or beverages shall be brought to or consumed in the building or on the grounds.
4. No food shall be brought to or consumed in the building or on the grounds except in the school cafeterias, for which special permission is necessary.
5. Scenery or other property will not be stored in the auditorium without express consent of school principal.
6. Use of the school's public address system is not included in the use of the building.
7. Additional lighting other than the usual stage lights is not included and can be used if school personnel are hired to operate same.

8. Renters are unable to enter building until scheduled rental time.
9. Use of air conditioning (Plant Engineer is required to operate extra cost) YES.
10. Nothing shall be advertised, sold, given, exhibited or displayed on the building without the permission of the School Committee.
11. School authorities shall have free access to all rooms at all times.
12. The applicant agrees to be responsible for the preservation of order and to make restitution for any damage to or loss of school property resulting from the use of the building.
13. The School Committee reserves the right to revoke this application if any of these rules are violated.
14. The applicant agrees to assume responsibility for accidents resulting in physical harm to persons or the property and release the School Committee and its agents from such liability.
15. All renters must provide a copy of their Certificate of Liability Insurance.
16. Application for the use of school facilities must be made out at least ONE WEEK before the requested date.
17. Payment for the use of facilities must be made TWO WEEKS before the requested date at the Business Office, Paul Rodrigues Administration Building, 455 County Street, Room 119
18. Cancellations must be made 2 days before function. In case of cancellation, the Business Office must be notified (508) 997-4511 Ext. 3269. If no notification of such cancellation is given, the minimum custodian's fee must still be paid.

Signature of Person
to be held responsible

Kimberly M. Sampa

Date of Application

8/4/2020

8. Renters are unable to enter building until scheduled rental time.
9. Use of air conditioning (Plant Engineer is required to operate extra cost) YES.
10. Nothing shall be advertised, sold, given, exhibited or displayed on the building without the permission of the School Committee.
11. School authorities shall have free access to all rooms at all times.
12. The applicant agrees to be responsible for the preservation of order and to make restitution for any damage to or loss of school property resulting from the use of the building.
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Signature of Person
to be held responsible

Kimberly M. Sanya

Date of Application

8/4/2020

Solestice Dance Academy 2021- Mandatory Safety Standards in compliance with Phase 4

Rehearsal- Thursday June 24th, Recital Sunday, June 27th 2021- Keith Middle School Auditorium

- Ticketing sales will not exceed 33% theater capacity
- Seating will be marked for occupancy spacing- blocking every other row to establish social distance guidelines
- Audience members will not be allowed entrance into the facility unless wearing face coverings at all times inside the auditorium
- Outer Lobby doors will be propped open to allow air-flow
- Several hand sanitizing stations will be available at all high traffic areas
- Signage will be clearly posted at all entrances in keeping with strict social distancing of 6' guidelines for waiting in lines as well as seating inside the auditorium
- Ticket booth room will be utilized to provide a stable barrier for all sales/ exchanges between workers and patrons using electronic payment methods when possible
- Directional pathways will be clearly marked to avoid bottleneck foot traffic
- Dressing areas will be kept by class/performers, according to the 'pod-unit' students have been continuously exposed to and rehearsing with
- Dressing areas will be sanitized continuously and on-going by an assigned pod- mother
- Several Security personnel will be posted at each entrance to establish compliance with all safety measures and will also monitor the audience to assure consistent compliance throughout the performance time as well as at the public restrooms during intermission breaks
- Lobby will be re-configured to avoid congregating during intermission as well as upon departure
- Announcements will be made at the start of the performance and also before intermission to remind and re-enforce mandatory guidelines and expectations for all guests and performers



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Fax (508) 992-0983

Overtime

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES

1. Name of Organization Illusions Academy of Dance
2. Name of Person in Charge Lauren Burgess Tel. No. 5083228386
Address 2180 Acushnet Ave, New Bedford Ma Zip Code 02745
3. Date(s) facilities are to be used June 23, 24, 25 4:30pm-9:30pm June 26 11am-8:30pm 2021
4. Date(s) Confirmed *Shelley Hebert* Date 8/3/20
Signature of Secretary
5. Facilities Requested Auditorium

Starting Time see above Terminating Time _____
6. Type of Activity End of year dance performance
7. Equipment Needed (Tables, chairs, etc.) _____
8. Approximate Number of People Who Are to Attend 300 on June 26 only from 4-7 all other days less than 100
9. If the above permission is granted, we hereby agree to comply with the following Rules and Regulations of the New Bedford School Committee:

1. No unlawful or improper use of the facilities is permitted; further, applicant agrees to comply with all federal, state and municipal laws and regulations.
2. **NO SMOKING WILL BE ALLOWED.** Section 37H of the Education Reform Act of 1993 "prohibits the use of any tobacco products within school buildings, school facilities, or school grounds."
3. No alcoholic liquors or beverages shall be brought to or consumed in the building or on the grounds.
4. No food shall be brought to or consumed in the building or on the grounds except in the school cafeterias, for which special permission is necessary.
5. Scenery or other property will not be stored in the auditorium without express consent of school principal.
6. Use of the school's public address system is not included in the use of the building.
7. Additional lighting other than the usual stage lights is not included and can be used if school personnel are hired to operate same.

COVID- 19 Protocols for Illusions Academy of Dance

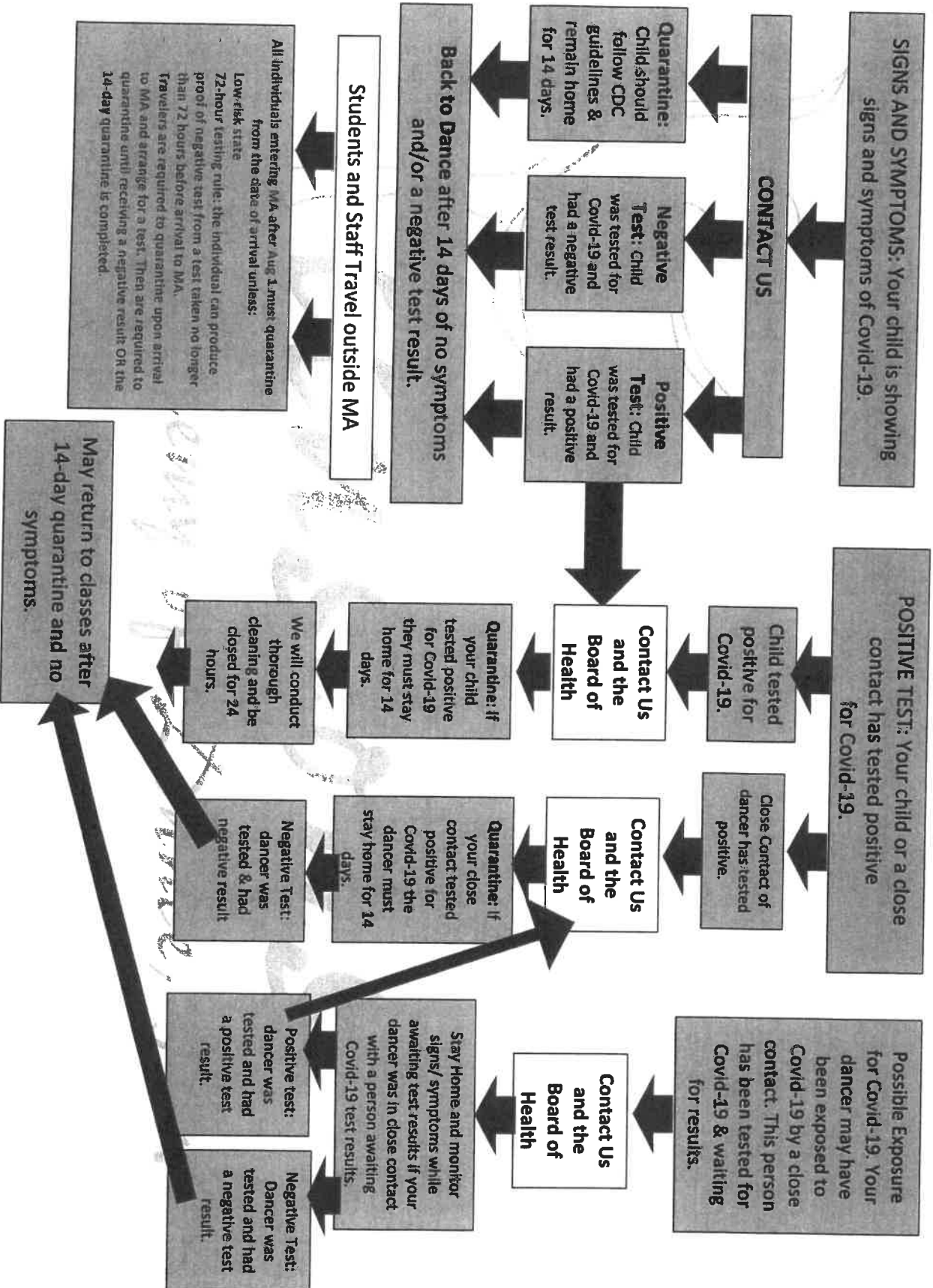
Please Read Carefully

- If you have COVID-19, have symptoms consistent with COVID-19, or have been in close contact with someone has COVID-19, it is important to stay home and away from other people. (www.cdc.gov/coronavirus/2019)
- The academy is being cleaned and common touch points are sanitized regularly. Posters are located throughout the building as a reminder to practice social distancing. There are also floor markings for students to remain socially distant while dancing.
- All students and staff will wear face coverings in the building. Students will enter and exit with the face covering.
- The waiting room will remain closed to all spectators. Parents will drop off students in the front of the studio in which your child has class listed. If the class is listed in studio 1, drop your child off at the front door to studio 1. ***For everyone's safety, please do NOT pull up to drop off. Please pull into the parking lot and walk the student to the front door.*** Please be prompt to class times listed for your child as we will need to stick to schedule for cleaning and sanitizing purposes.
- They will enter into studio 1/ studio 3 and put their belongings in their individual basket.
- Students will wash their hands one at a time. **Bring a sealable zip loc bag labeled with student name for them to put their mask inside. Bring a labeled water bottle for personal use.**
- After class, students will be dismissed to the parent at the back door. Please wear a face covering and practice social distancing while waiting at the back door for your child to be dismissed from class.
- If your child is in Second Steps, we ask that you remain in the parking lot. If your toddler needs the bathroom, we will call you to enter the building to assist them. Please wear your face covering. All other students will have access to the bathroom as needed, one at a time.
- Acrobat students, Theater students and staff will be required to wear a face covering for class. Students will wash hands before/ after class and practice social distancing while in class. All equipment will be sanitized between classes.
- Floors will be steam mopped regularly. Students are required to wear jazz shoes, ballet shoes, tap shoes for the appropriate classes. Eclipses and half soles will not be permitted at this time.

Again, we are so excited to begin our 10th season at Illusions Academy of Dance. We have been working hard to prepare the studio to open. We have been adapting to the ongoing circumstances regarding COVID-19. As always, our goal is to keep all of our students safe and healthy as they continue their dance education at our academy. Please read the information presented in the policies carefully as it is an addendum to our current policies. Keep in mind, a majority of the policy changes in place are due to COVID-19.

See you real soon!
Miss Lauren and Kevin

Illusions Academy Covid-19 Protocols





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Fax (508) 992-0983

Overtime

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES

1. Name of Organization Dance Clinic
2. Name of Person in Charge Tabitha Pimental Tel. No. 508 9165 9746
Address 244 Dartmouth Street, New Bedford Zip Code 02740
3. Date(s) facilities are to be used Saturday June 26, 2021 + Sunday June 27, 2021
4. Date(s) Confirmed Shelley Hebert Date 3/23/21
Signature of Secretary
5. Facilities Requested McCoy Football Field
- Starting Time 3-4pm Terminating Time 7pm
6. Type of Activity Dance Recital
7. Equipment Needed (Tables, chairs, etc.) Sound System?
8. Approximate Number of People Who Are to Attend 200 ppl
9. If the above permission is granted, we hereby agree to comply with the following Rules and Regulations of the New Bedford School Committee:

1. No unlawful or improper use of the facilities is permitted; further, applicant agrees to comply with all federal, state and municipal laws and regulations.
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4. No food shall be brought to or consumed in the building or on the grounds except in the school cafeterias, for which special permission is necessary.
5. Scenery or other property will not be stored in the auditorium without express consent of school principal.
6. Use of the school's public address system is not included in the use of the building.
7. Additional lighting other than the usual stage lights is not included and can be used if school personnel are hired to operate same.

8. Renters are unable to enter building until scheduled rental time.
9. Use of air conditioning (Plant Engineer is required to operate extra cost)
10. Nothing shall be advertised, sold, given, exhibited or displayed on the building without the permission of the School Committee.
11. School authorities shall have free access to all rooms at all times.
12. The applicant agrees to be responsible for the preservation of order and to make restitution for any damage to or loss of school property resulting from the use of the building.
13. The School Committee reserves the right to revoke this application if any of these rules are violated.
14. The applicant agrees to assume responsibility for accidents resulting in physical harm to persons or the property and release the School Committee and its agents from such liability.
15. All renters must provide a copy of their **Certificate of Liability Insurance**.
16. Application for the use of school facilities must be made out at least ONE WEEK before the requested date.
17. Payment for the use of facilities must be made TWO WEEKS before the requested date at the Business Office, Paul Rodrigues Administration Building, 455 County Street, Room 119
18. **Cancellations must be made 2 days before function. In case of cancellation, the Business Office must be notified (508) 997-4511 Ext. 3269. If no notification of such cancellation is given, the minimum custodian's fee must still be paid.**

Signature of Person
to be held responsible

Valeria Pimental

Date of Application March 3, 2021

March 11, 2021

To whom it may concern,

Tabitha Pimental owner of Dance Clinic will be holding a dance recital on your field June 27, 2021. I will be following Massachusetts State Law on COVID-19. Massachusetts residents will be required to wear a mask or cloth face coverings at all times when in any public place, with limited exceptions. All my dancers, staff and families along with guests will all be required to wear a mask at ALL times. Families will be spaced 6ft apart along the bleachers. All staff working the event will be enforcing all regulations. We hope to have 200 people attending but we will follow all Massachusetts capacity for outdoor events currently it is at 150 people.. As restrictions lift in the upcoming months or increase at all we will still be abiding by the state law at the given time of June 27, 2021.



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Overtime

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES

1. Name of Organization Future Of New Bedford
2. Name of Person in Charge Jordan Pina & Matt Hill Tel. No. 5087171925
 Address 230 Hathaway Blvd Zip Code 02740
3. Date(s) facilities are to be used June 28th - July 2nd
4. Date(s) Confirmed *Shelley Hebert* Date 3/30/21
Signature of Secretary
5. Facilities Requested Gyms 1-5 at NBHS
 Starting Time 8:30am Terminating Time 2:30pm
6. Type of Activity Basketball Camp
7. Equipment Needed (Tables, chairs, etc.) Tables & Chairs for lunch time for campers
8. Approximate Number of People Who Are to Attend 100
9. If the above permission is granted, we hereby agree to comply with the following Rules and Regulations of the New Bedford School Committee:

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5. Scenery or other property will not be stored in the auditorium without express consent of school principal.
6. Use of the school's public address system is not included in the use of the building.
7. Additional lighting other than the usual stage lights is not included and can be used if school personnel are hired to operate same.

2021 Future Of New Bedford Basketball Camp Covid Protocol

- Location of Gym(s), age group depending, will be clearly marked and communicated for all parents and campers to see
- All campers (parents of campers) must complete covid check-in questionnaire prior to entering the gymnasium each day of camp.
 - Campers & families will be encouraged that if they or someone within the household does not feel well, to stay home
- Coaches, with the supervision of Coach Hill & Coach Pina, will have accurate and up to date emergency contact information for each camper assigned to them
- Masks will be required to be worn upon entry and throughout the duration of camp by both campers and staff
 - Mask Breaks will be given frequently, especially for younger group of campers and sanitizing will take place at this time
- Campers will not be allowed to bring their own basketballs and staff will encourage campers to only bring lunch boxes for lunch, to be stored away safely.
- Campers will not be allowed to use locker room space during the week
- There will be no more than 25 participants on one court at a time
- Coaches will encourage 3-6ft of distance when instruction is being given
- All campers will be asked to provide their own water/water bottles
- Sanitizing will take place prior to entering and upon leaving the playing surface.
- Upon lunch time, campers will remain socially distant, and eat in a staggered format to limit the amount of campers eating at once.
- Use of the bathrooms will be allowed, but capacity will be monitored by coaching staff
- All Coaches will be given an electronic whistle to avoid any manual whistle use

***Championship Friday* - Spectators will be allowed (family from same household) as long as CDC guidelines and MIAA guidelines allow for spectators at indoor sporting events. All activities planned for this specific day will continue to follow the above mentioned guidelines to ensure a safe event for all involved.**


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Overtime

APPLICATION FOR USE OF PUBLIC SCHOOL FACILITIES

1. Name of Organization Future Of New Bedford
2. Name of Person in Charge Jordan Pina & Matt Hill Tel. No. 5087171925
Address 230 Hathaway Blvd Zip Code 02740
3. Date(s) facilities are to be used 8/9/21 - 8/13/21
4. Date(s) Confirmed Shelley Hebert Date 3/30/21
Signature of Secretary
5. Facilities Requested Gyms 1-5 at NBHS
- Starting Time 8:30am Terminating Time 2:30pm
6. Type of Activity Basketball Camp
7. Equipment Needed (Tables, chairs, etc.) Tables & Chairs for lunch time for campers
8. Approximate Number of People Who Are to Attend 100
9. If the above permission is granted, we hereby agree to comply with the following Rules and Regulations of the New Bedford School Committee:

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- Coaches, with the supervision of Coach Hill & Coach Pina, will have accurate and up to date emergency contact information for each camper assigned to them
- Masks will be required to be worn upon entry and throughout the duration of camp by both campers and staff
 - Mask Breaks will be given frequently, especially for younger group of campers and sanitizing will take place at this time
- Campers will not be allowed to bring their own basketballs and staff will encourage campers to only bring lunch boxes for lunch, to be stored away safely.
- Campers will not be allowed to use locker room space during the week
- There will be no more than 25 participants on one court at a time
- Coaches will encourage 3-6ft of distance when instruction is being given
- All campers will be asked to provide their own water/water bottles
- Sanitizing will take place prior to entering and upon leaving the playing surface.
- Upon lunch time, campers will remain socially distant, and eat in a staggered format to limit the amount of campers eating at once.
- Use of the bathrooms will be allowed, but capacity will be monitored by coaching staff
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Work Completed-March 2021

	3/1-3/5/2021	3/8-3/12/2021	3/15-3/19/2021	3/22-3/26/2021	3/29-4/2/2021
<i>Susanna Arruda</i>	<p>Carney 18130- repaired broken seat in caf.</p> <p>Campbell 18138- delieverd floor tiles</p> <p>Swift 18142- replaced toilet seat in preschool bathroom P4.</p> <p>Trinity 18170- made 3 extra keys for staff bathroom.</p> <p>Parenting Teens 18145- fixed door at bridge.</p> <p>Sealab 18140- cut plexi to fit top of new fish tank.</p> <p>Swift 18179- painted teachers' lounge.</p> <p>Swift 17775- fixed paint bubbling off in teachers' room.</p> <p>Swift 18147-filled pot hole in parking lot.</p> <p>DeValles 18223- repaired roll off gate in parking lot</p> <p>Facilities 18213- assisted Carlos with putting up white board and TV stand in new office.</p> <p>Facilities 18245- cleaned van</p> <p>Adult Ed 18244- repairing glass door.</p>	<p>Devalles 18268- fixed sliding gate due to asphalt issues.</p> <p>Pulaski 18146- moved pulled down shades in I1 & I4.</p> <p>Gomes 18218- fixed hole behind door in small room in 300s.</p> <p>Pulaski 18198- installed paper towel dispenser in Kpod.</p> <p>PRAB 18219- repairs and painitng in RM 216</p>	<p>Pacheco 18352- installed rigid thermal sheets over the uncovered radiators in classrooms.</p> <p>Trinity 18376-fixed alley way door</p> <p>Gomes 18301- added doorstop on wall</p> <p>Brooks 18323- fixed metal molding around univent in vestibule.</p> <p>Parker 18297- fixed closet door in RM 7.</p> <p>PRAB 18219- repairs and painting in RM 216</p> <p>Rodman 18436- fixed the front door</p> <p style="text-align: center; color: blue;">Bereavement 3/19</p>	<p>Parker 18448- installed trash barrel</p> <p>Rodman 18455- installed new glass on main entrance doors</p> <p>Winslow 18411- fixed auditorium door</p> <p>Carney 18547- pick up lift from NBHS and bring to Carney</p> <p>Pulaski 18512-assist Carlos C w/ 18440- putting together desks</p> <p>Devalles 18482- putting together 36 tables and moving 4 tables to Congdon.</p> <p>PRAB 18474- installed and replacing new signs and poles.</p> <p>Pulaski 18543- fixing 2 benches in playground</p> <p>PRAB 18625- prepped and painted outside firebox and pole.</p> <p>Pulaski 18567- cutting 2 /sets of plexi for kidney table in lower level.</p>	

Pacheco 18116- fixed door in facilitator's office.
Roosevelt 18139- fixed eft outside facing double receiving door.
Sealab 18168- replaced broken door handle RM 11.
Sealab 18167- replaced broken door handle in custodian's room.
Devalles 18172- made plexi for RM 1
Devalles 18173- made plexi for RM 10
Devalles 18096-fixed brick walls in girls room basement.
Roosevelt 18131- replaced old handle w/ new one.
DeValles 18224- repaired roll off gate in parking lot
Devalles 18173- made plexi for RM 7
Facilities 18200- install a TV mount and a 4'x8' whiteboard in the Facility Directors new office.
Devalles 18220- fixed hole in wall of music/art room.

Devalles 18231- painting patch work in girls bathroom
Campbell 18242- attached white bookshelf to wall in RM 5.
Gomes 18261- put back medal on heater ends in 700 caf.
Gomes 18287- painting metal unit
Pacheco 18272- Repaired broken window in basement
Congdon 18279- painted red dots in back of building.
Devalles 18314- painted dots on playground.
Trinity 18064- fixed cement on east side stairwell at front entrance.
Carney 18332- Repaired gate in ASD playground

Carney 18336- repaired door brackets on sliding door above gym.
Carney 18333- installed weather stripping on bottom of outside door PK112.
Carney 18334- installed weather stripping on bottom of outside door OTPT RM.
Carney 18335- installed new track and tile above new fridge 3rd floor kitchen.
Gomes 18381- fixed broken toilet seat in 513.
Roosevelt 18316- fixed Cleveland street doors
Hathaway 18422- fixed front door
HayMac 18409- fixed door knob on door between 307 and 308.
HayMac 18430- Assisted plumber installing new bubbles in caf.
Jacobs 18456- Assisted plumber
Roosevelt 18449- fixed main entrance doors
Parker 18470- cut plexi

Kempton 18500- repaired glass on north east door frame
HayMac 18479- cover holes in walls from old bubblers.
Carney 18539- Filled mail courier vehicle's tire w/ air.
Pulaski 18440- put together secretary desk
Whaling City 18532- fixed door on Morgan street side.
HayMac 18430- Assisted plumber installing new bubbles in caf.
Devalles 18570- assisted Sue w/ 18482- building 36 tables and moved some to Congdon.
Congdon 18522- fixed doorknob RM 21, 3rd floor.
PRAB 18599- Installing no parking signs outside of PRAB.
NBHS 18501- fixed curb stop that was moving during plowing

Mike Faria

Sick 3/1
Sick 3/2
Sick 3/3
Personal 3/4
Personal 3/5

Trinity 18126- Building exhaust fan plenum for kitchen tunnel ventilation.(built at Facilities) to install on site.
PRAB 17589- fixing tiles and ceiling track in new IT room.
Roosevelt 18327-fixed screens in RM 158
PRAB 18378- building 2 work benches in IT room

PRAB 18378- building 2 work benches in IT room
Roosevelt 18375- fixed floor tiles Side foyer A19.
Roosevelt 18324- put together 12 office chairs for RM 333.
PRAB 18447- Assisted Mark L w/ 17751 adhered NBPS wall sticker to wall in Ruby's Office and Jen Ferland's Office- 135.
Adult Ed 18419- replaced toilet paper holder RM 220.
Trinity 18126- Built exhaust fan plenum for kitchen tunnel ventilation.(built at Facilities) to install on site.
Roosevelt 18417-fixed clock in RM 256
Roosevelt 18392- fixed clock in RM 333
PRAB 18478- fixed hole in wall of new IT room
Trinity 18473- installing new trim work on (3) windows in the lower cafe/kitchen.

Trinity 18473- installing new trim work on (3) windows in the lower cafe/kitchen.
PRAB 18578- measured bathroom doors
Gomes 18293- fixed rooftop ladder.
Pulaski 18590-fixing rooftop ladder.
Trinity 18624- painting in kitchen
PRAB 18641-picked up donated dictionaries in Acushnet and brought to PRAB
PRAB 18640-Assisted Mark L w/ 18533- put up 5 whiteboards

Winslow 18163- assembled two HEPA air cleaners
PRAB 17781- painting RM 217
Pulaski 18180- Assisted Kevin Mello w/ 17326- heat issues in IPOD classroom.
Gomes 18181- Assisted Kevin Mello w/ 18175-picked up and delivered spare motors and fan wheels.
Trinity 18182- Assisted Kevin Mello w/ 13124-assessed heat issues in Shop (basement)

½ Sick 3/4
 Sick 3/5

PRAB 17782- patching RM 217
PRAB 18275- fixed and installed door knob lock on boys room 3rd floor

Comp Day 3/11

Campbell 15918- installed whiteboard in RM 2
Campbell 15919- installed toilet paper dispensers in bathrooms and installed new paper towel dispenser in RM 2.
Campbell 12897- repaired lifted tiles under dishwasher.
Pulaski 18262- installed toilet paper dispenser in main floor girls bathroom.
Carney 17862- installed thermostat covers in ABA room on 3rd floor.
Carney 17863- installed thermostat covers in health room on 3rd floor.
Trinity 17909- fixed window in Equipment room.
Trinity 17910- fixed window in culinary
Congdon 18349- Moved pull down screen from RM 3 to RM 4
Brooks 18403- Mounted Emergency kit in cafeteria manager's office.
Ashley 18371- repaired nurse's office bathroom door handle.
PRAB 17751- adhered NBPS wall sticker to wall in Ruby's Office and Jen Ferland's Office- 135.
PRAB 17634- took down wall hangings and painting
Campbell 18446- Remove pipe from fan

PRAB 18540- filled floor where tiles were broken in RM 217
Carney 18541- assisted Greg w/ 18264- supplying power to the Air Pears Purifiers that were installed by Air Masters.
Taylor 17886- repaired chair at outside entrance until new chain comes in.
Gomes 18586 - assisted Mike Faria w/ 18293 fix ladder on roof
Pulaski 16115- fixing rooftop ladder
Gomes 14456- replaced or fixed base molding throughout.
Gomes 18406- fixed hole in wall in office.
Gomes 18562- fixed hole in RM 622
Trinity 15498- fixed floor in culinary
Carney 17037- Replaced two broken fire alarm pull stations on wall outside the nurses' office
Carney 17038- Installed 2 plastic security covers over pull stations in hallway near nurses office.
Roosevelt 18626- picked up a food warmer from Roosevelt kitchen and brought Congdon kitchen.
PRAB 17634- prepping office for new furniture RM 141.
PRAB 18533- hung up 5 whiteboards

18157- Delivered plexi to Lincoln, Ashley and Winslow x2
Hathaway 18158- brought back snow blower and picked up borrowed one.
Facilities 18159- Went to Interstate Battery for Lawn mower.
Facilities 18160- Worked on started for grass cutter machine
18185- Delivered plexi to Lincoln, Campbell, Winslow and Sealab
NBHS 18186- picked up fallen branches
Campbell 18187- picked up fallen branches
Facilities 18188- Fixed the front of Sue's truck.
Facilities 18225- worked on sander and snow blower
18226- Delivered plexi to Taylor and Winslow
NBHS 18228- Removed junk items from NBHS and brought to junk yard
NBHS 18259- Removed scrap metal

18319- Delivered BlueAir Purifiers to all schools
PRAB 18367- Assisted Sue w/ 18219-repairs in RM 216
PRAB 18337- Removed pallets from basement.
Carney 18338- removed old refrigerator from kitchen
Trinity 18341- Assisted Carlos w/ 18064-fixed cement on east side stairwell at front entrance.
Roosevelt 18368- brought over 2 desks and a chair from Keith
Campbell 18369- brought over a weedwacker and backpack blower
PRAB 18379- picked up supplies from Lowe's to bring to PRAB

[Personal 3/8](#)

PRAB 18367- Assisted Sue w/ 18219-repairs in RM 216
Pulaski 18408- cleaned up fallen tree in playground
Whaling 18426- delivered tables and shelving unit from Keith
Carney 18465- Delivered surplus requested furniture from Keith
Campbell 18486- delivered weed whacker and backpack blower
Facilities 18487- Picked up tire at Roland's Tires and brought pallets to Crapo Hill.
Facilities 18505- Emptied the sander
Trinity 18506- Cutting trees
Roosevelt 18507- removed 10 pallets and disposed of
Lincoln 18508- removed 2 pallets and disposed of

Facilities 18593- Emptied building trash
 -Dropped off truck in Seekonk
 -Cleaned out sander and removed from truck
PRAB 18595- delivered air scrubber to Athletic Director
Congdon 18597- Delivered 6 tables and 16 chairs from DeValles
Trinity 18643- cutting down shrubs
Roosevelt 18627- picked up a food warmer from Roosevelt kitchen and brought Congdon kitchen.
Facilities 18644- picked up truck in Seekonk
Pulaski 18645- Cut branch and brought to transfer station

[Vacation 3/22](#)

[Vacation 3/23](#)

Winslow 18152- cutting plexi
Lincoln 18154- cut plexi
Rodman 18156- cutting plexi
Winslow 18152- cutting plexi
Lincoln 18154- Cut plexi
Taylor 18194- cutting plexi
Gomes 18195- cutting plexi
Campbell 18196- cutting plexi
Rodman 18209- accepted delivery of dividers for caf
Rodman 18156- cutting plexi
Campbell 18196- cutting plexi
Carney 18211- accepted delivery of plexi and cut plexi
Carney 18211- cutting plexi and delivered partial
Pacheco 18235- took measurements for plexi
Congdon 18247- modified some shields in 2 classrooms
Pacheco 18248- modified some shields in a classroom
Pulaski 18251- measured for plexi in 3 classrooms.
Jacobs 18252- prepped shields for delivery
 Carney

Jacobs 18252- prepped shields for delivery and delivered.
Gomes 18282- delivered plexi and took measurements for some rooms
Pulaski 18285- Cut plexi
Lincoln 18286- cut plexi
Gomes 18307- Delivered plexi
Pulaski 18308- Delivered plexi
Lincoln 18309- Delivered plexi
Congdon 18310- cut and delivered plexi
Facilities 18311- cut legs from butcher block table to use as work bench and mounted stainless shelf on wall upstairs that came off butcher block table.
Congdon 18310- cut and delivered plexi
Gomes 18346- modified shields for a classroom in library 2nd floor.
Swift 18347- measured and cutting plexi
Lincoln 18309- Delivered plexi
Swift 18363- delivered plexi
Gomes 18364- picked up table for facilities to be modified
Carney 18365- taking measurements and cutting plexi (when stock arrives)
Congdon 18384- Measurements taken for plexi

Facilities 18421- fixed new doorway/ door jamb in Al's new office.
PRAB 18458- Delivered Air purifier to RM 235
Campbell 18462- delivered a box of fluorescent lights
Swift 18463- Plexiglass needed for Kindergarten and 3rd grade. delivered and set up
Facilities 18433- Hoisted plexi and starting cutting for orders that were pending.
Carney 18494- cut and delivered plexi
Congdon 18495- cut and delivered plexi
DeValles 18496- cut and delivered plexi
HayMac 18497- delivered plexi
Devalles 18514- Cut plexi
HayMac 18517- deliver caf shields and take measurements for 1st grade
Gomes 18519- cut plexi for caf tables

Gomes 18519- cut plexi for caf tables and deliv
HayMac 18551- cut and delivered plexi
Keith 18552- took measurements and prepped for plexi order
Normandin 18553- prepped for plexi order
Normandin 18572- Cut plexi for caf tables
Keith 18574- Cut plexi for science tables
Rodman 18589- adjusting plexi in RM 4 and RM 1
NBHS 18604- delivered plexi order for teachers desks
Keith 18574- Delivered plexi for science tables
Carney 18606- modified plexi in 5th grade Classroom
Pulaski 18682- Cut plexi
Facilities 18683- removed 2nd floor trash
Devalles 18677- assessed and cut corrugated shields for kindergarten

Sick 3/25

Parker 17818- fixed heating issues in RMs 4, 6,14,23,26. Boiler concerns – Contractor needed.
Pulaski 17326-Fixed heat issues in IPOD classroom.
Gomes 18175-picked up and delivered spare motors and fan wheels.
Trinity 13124-fixed heat issues in Shop (basement)
Gomes 18021-fixing Exhaust fan #17
Normandin 18227- Assited Plant Engineer w/ energy management system
HayMac 18216- reset boiler but did not fix issue. Wilkinson needed.

½ Comp 3/4
 Vacation 3/5

Carney 18260- installed new McQuay actuator to the UV in RM 267
Carney 18189- Repaired thermostat in ABA room above gym
Gomes 18021- fixed exhaust fan #17
Gomes 18296-Reset unit HV-3
PRAB 18291- cleaned and checked heater in Tech Lab-IT.
Pulaski 18300- checked air filtration system in I-pod
Roosevelt 18325- fixed heat issue in RM 355.
Roosevelt 18214-fixed motor in ventilator RM 218.
Roosevelt 18164-fixed heat issue in RM 320.
Roosevelt 18359- changed batteries on energy management
Pulaski 18348- fixed heating issue in G pod.
Trinity 18350- assessing ventilation condition in restrooms.

Pulaski 18372- fixed radiator leak in K Pod.
Facilities 18397- removed plexi from truck w/ backhoe.
Roosevelt 18395- fixed heat issue in RM 355
Roosevelt 18393-107c freeze stat
Trinity 18350- assessed ventilation condition in restrooms.
Trinity 18390-fixed heat issue in 1st floor restoration.
Roosevelt 18414-fixed heat issue in RM 333.
Gomes 18418- HV 3 issues- parts on order.
Gomes 18413- fixed issue with exhaust fan 42.
Pulaski 18441- Replaced T-stat and installed a locking cover for protection-lower level.
Campbell 18476- Preventative maintenance and repair air compressor
NBHS 18475- Used backhoe to crush dumpsters
Campbell 18476- Preventative maintenance and repair air compressor
Gomes 18492- Preventative maintenance and repair air compressor

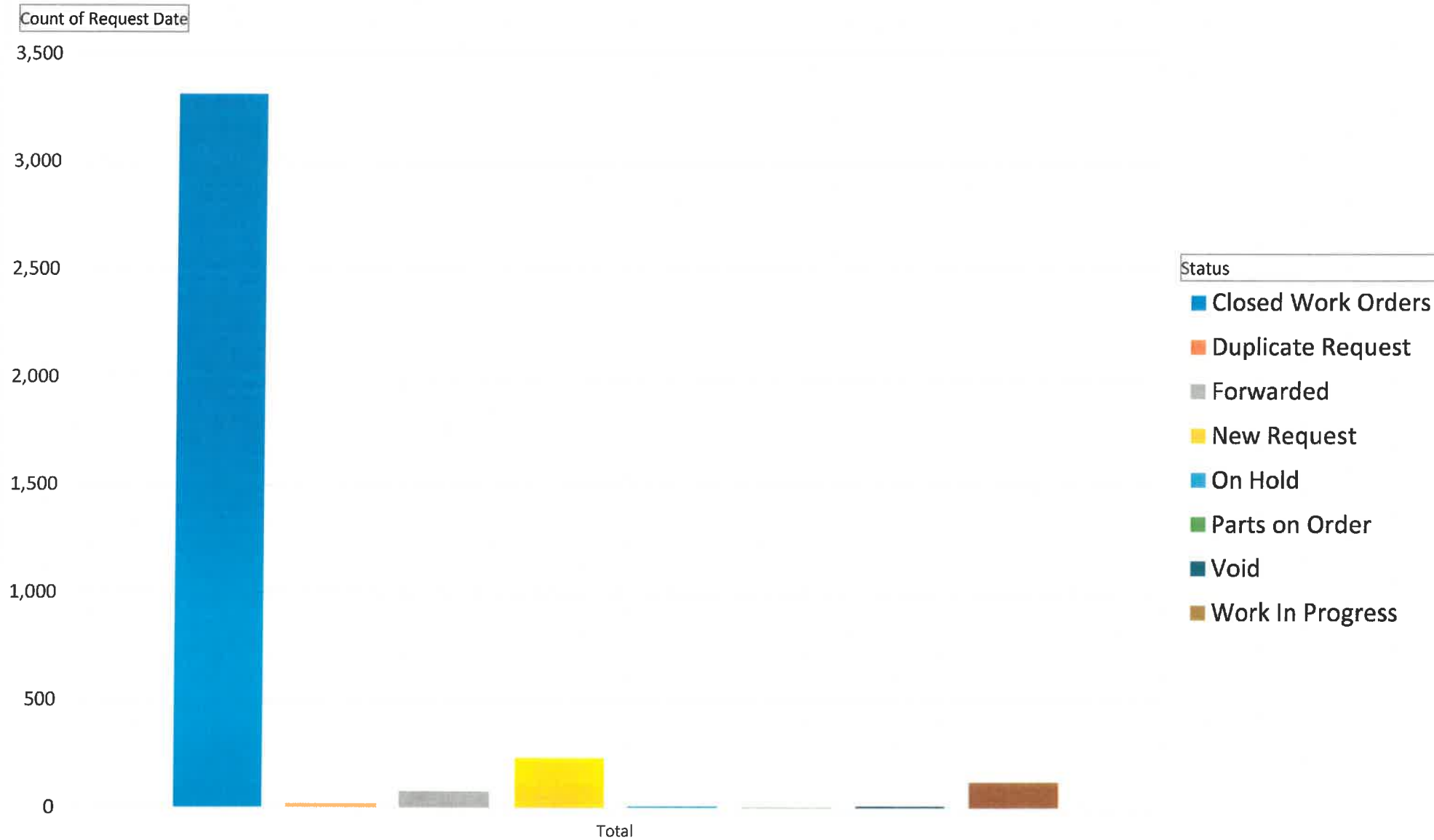
Roosevelt 18525- repaired unit HV-1
Trinity 18531- Air Compressor Maintenance
Pulaski 18526- Air Compressor Maintenance
Pulaski 18569- fixing air compressor in boiler room.
Facilities 18575- operated backhoe.
Carney 18529- Air Compressor Maintenance
Roosevelt 18583- fixed heater in RM 256
Roosevelt 18563- fixed heater in RM 267

Sick 3/25

<i>Ron Vaudry</i>	<p>Carney 18077- painting 4 kids restrooms on 3rd floor</p> <p style="text-align: center;">Sick 3/1</p>	<p>Carney 18207- Painting visitor's bathrooms First floor</p> <p style="text-align: center;">½ Comp 3/12</p>	<p>NBHS 18415- Assisting Greg W w/ 18410- installing 3 ethernet drops in auditorium.</p>	<p>Carney 18577- Assisted Greg W w/ 18576- troubleshooting front door entry and call system issues</p> <p>Carney 18607- Assisting Greg W w/ 18264- supplying power to the Air Pears Purifiers that were installed by Air Masters.</p> <p style="text-align: center;">Sick 3/22</p>	
<i>Greg Winnett</i>	<p>Gomes 18112-fixed lights in main office conference room.</p> <p>Normandin 17952- fixing magnets in hallways near: teachers lounge, gym stairwell 1 on 3rd. flr, 1st flr near stairwell 5</p> <p>Gomes 17878- fixed lights in RM 651</p> <p>Carney 18143-fixing key switch to the gym divider door for operation</p> <p>Ashley 17919- fixing lighting issue in basement boys bathroom.</p> <p>Trinity 18202- Assisted Kevin Mello w/ 13124- fixed heat issues in Shop (basement)</p> <p>Gomes 18203- Assisted Kevin Mello w/ 18021- fixing Exhaust fan #17</p> <p>NBHS 17922- fixing outside wall lights. Green and Gold Courtyards.</p> <p style="text-align: center;">Sick 3/5</p>	<p>NBHS 17922- fixed outside wall lights. Green and Gold Courtyards.</p> <p>Ashley 17919- fixed lighting issue in basement boys bathroom.</p> <p>Gomes 18298- wired motor for new Exhaust fan #17</p> <p>Gomes 18343- fixing door alarm panel issue</p> <p>Gomes 18263- adding power supply to the Air Pears Purifiers that were installed by Air Masters.</p> <p style="text-align: center;">Union Business 45min 3/8</p> <p style="text-align: center;">Vacation 3/11</p>	<p>NBHS 18410- installing 3 ethernet drops in auditorium.</p> <p>Gomes 18263- added power supply to the Air Pears Purifiers that were installed by Air Masters.</p>	<p>Carney 18264- supplying power to the Air Pears Purifiers that were installed by Air Masters.</p> <p>Carney 18576- troubleshooting front door entry and call system issues</p>	

ITEM D

Count of Request Date	Status								
	Closed Work Orders	Duplicate Request	Forwarded	New Request	On Hold	Parts on Order	Void	Work In Progress	Grand Total
Total	3,314	20	78	234	12	6	12	122	3,798



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7/1/2020-3/30/2021

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Total

